



**WHITMORE**  
PRIMARY SCHOOL AND NURSERY

Whitmore Way, Basildon, Essex, SS14 2TP

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**Headteacher: Mrs Nina Kemp**

3<sup>rd</sup> December 2018

Dear Parents and Carers

**Year 3 & 4 Carol Concert**

This year our year 3 & 4 children will be having a Carol Concert in the key stage 1 hall on 13<sup>th</sup> December 2018 at 9.30am and 2.30pm.

To allow everyone to come and watch there will be a limit of 2 seats per pupil. Due to fire regulations prams/pushchairs will not be allowed into the hall. Please complete the slip below to book your seat(s). Due to the large amount of parents expected we cannot guarantee a seat for everyone but we will leave some standing room. Please complete and return the slip below to advise if you will attending as soon as possible.

We look forward to sharing this special time with you.

Yours sincerely

Mrs N Kemp  
Headteacher

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**Year 3 & 4 Carol Concert – 13<sup>th</sup> December 2018.**

- Pupil's name.....Class.....
- I/we will attend the Carol Concert and request ..... seat(s) – [maximum 2] for the 9.30am/2.30pm (circle time required).

**Parent / Carer name..... Date.....**

