

**Executive Headteacher: Mrs Nina Kemp**

**Head of School: Mr Robert Wade**

Dear Parents/Carer

6<sup>th</sup> November 2023

**FAMILY CONSULTATION AFTERNOONS – Nursery – Year 6**

We are holding our family consultations on:

**14<sup>th</sup> November 15:30-18:30**

**15<sup>th</sup> November 15:30-17:30**

During this time, you will be able to meet with your child and their teacher to discuss your child's achievements and future targets. We would ask that your child attends with you.

If you are unable to make the above dates and times, please advise your child's teacher and they will happily arrange a telephone consultation or face to face appointment at a mutually convenient time.

Appointments will take place in the classrooms with the following exceptions:

- Nursery will be in the KS1 hall
- Yr1 (Rose, Tulip and Bluebell) will be in the KS1 hall
- Ash and Maple will be in the Key Stage 2 hall

Please visit School Cloud to book your appointments (<https://whitmorepri.schoolcloud.co.uk>). The system will open at 18:00 on 6<sup>th</sup> November and shut at 23:55 on 13<sup>th</sup> November. This allows you to choose your own meeting times with teachers and you will receive an email confirming your appointments.

Appointments will be for 10 minutes and will start at 15:30 with the last appointments being at 18:20 and 17:20. Unfortunately, we cannot facilitate any later appointments. There will also be the opportunity to book an appointment with our SENDCO – Mrs Rodriguez – should you require one on the Wednesday only, these will take place in the KS2 Library/Studio.

Please advise the school office if you experience any problems.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,

*R Wade*

Mr R Wade

Head of School

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